

Risk Management and Safety Policy

Current as at 30 August 2026. This policy sets out Araya Tuition's approach to identifying, assessing and controlling risks across tuition, mentoring, sport and enrichment activities.

1. Purpose

Araya Tuition will take reasonable steps to provide a safe, supervised and well-managed environment for students, families, staff, tutors, volunteers and visitors.

Risk management is an ongoing process that applies before, during and after program sessions, excursions, incursions, sport activities, transport arrangements, online learning and community events.

2. Risk Assessment

Araya may identify hazards by reviewing venues, activities, student needs, staffing, supervision, weather, equipment, transport, medical information, incident reports and parent communications.

Controls may include supervision ratios, sign-in records, first aid readiness, parent permissions, activity briefings, venue checks, staff induction, emergency contacts, behaviour expectations and incident reporting.

3. Child Safety and Wellbeing

Any risk involving child safety, suspected harm, inappropriate conduct, bullying, discrimination, medical vulnerability or unsafe collection arrangements must be escalated promptly to the program lead or designated child safety officer.

Students should be listened to respectfully and supported in a culturally safe, inclusive and age-appropriate manner.

4. Review and Records

Risk records, incident records, near-miss reports and control actions will be reviewed periodically and after significant events so the program can improve its safety practices.